

**2018-2020  
ADOPTED BY-LAWS  
THE EXECUTIVE COMMITTEE OF THE  
REPUBLICAN PARTY OF NAVARRO COUNTY**

**ARTICLE I – Name**

**Section 1:** The name of this organization shall be the Executive Committee of the Republican Party of Navarro County hereinafter referred to as the Executive Committee.

**ARTICLE II – PURPOSE**

Section 1. The purpose of the Executive Committee shall be:

- (a) To establish general policy of the Republican Party in the county, subject to direction of the biennial County/Senatorial District Convention.
- (b) To represent the Republican Party of this county, state and nation, articulating the Party’s candidates:
- (c) To cooperate in carrying out programs initiated by the Republican Party of Texas, including but not limited to:
  - a. Conducting a Republican Primary in as many election precincts within the county as practicable, but at a minimum, having a voting location in each precinct that has a contested county position: and it has been a longstanding Republican principle, having a polling place in every precinct, to bring the election closer to the people. However, if we are contracted with the Elections Office, new voting system technology, and the Vote Center concept, then this goal (program) is not within our control.
  - b. Organizing a coordinated effort, including Get-Out-The-Vote, preceding each general election, to publicize the Party’s candidates.

Section 2: The Executive Committee is charged with the responsibility of observing all laws of the State of Texas and these United States in fulfilling the purposes stated in this Article.

**ARTICLE III - MEMBERS**

**Section 1:** The voting members of the Executive Committee when conducting official business required by the Texas Election code shall be the County Chairman and the Precinct Chairmen. Officers and Committee Chairmen who are not Precinct Chairmen may serve as ex-officio (non-voting) members of the Executive Committee. Each member shall be entitled to one vote by personal attendance at Executive Committee meetings, or by mail vote, including electronic mail.

**Section 2:** The County Chairman and Executive Committee shall be elected biennially as provided by the Election Code of the State of Texas.

**Section 3:** To qualify to hold the office of Precinct Chairman, a person must be a qualified voter residing within the bounds of the entity represented and cannot be a holder of elected public office at the county, state or federal level or a candidate for such office, as provided for in Section 171.023 of the Texas Election Code.

**Section 4:** The term of office shall be for two (2) years, commencing on the twentieth (20<sup>th</sup>) day after the Run-Off Primary Election Day, as provided for in Section 171.022 (c) of the Texas Election Code.

**Section 5:** The term of appointment for all appointed positions shall be for two (2) years, commencing on the twentieth (20<sup>th</sup>) day after the Run-Off Primary Election Day.

**Section 6:** The Executive Committee shall elect a Secretary, who may be either a member of the committee or such other person that the Committee may select.

**Section 7:** Vacancies in the office of County Chairman and/or Secretary shall be filled by the Executive Committee by a majority vote of those present and voting, provided a majority of the full committee membership is present; due notice of purpose having been given in the call of the meeting as prescribed by Sections 171.024 and 171.025 of the Texas Election Code.

**Section 8:** Voting by mail, including electronic mail, is permissible in filling vacancies in the office of Executive Committee. The County Chairman may submit the name(s) of person(s) to the Executive Committee for selection. The names thereof to be included on a ballot with a copy of the call to the meeting at which selection will be made. Appointments of vacancies of the EC shall occur after a thirty (30) day vetting period at the called meeting where candidates must attend, and answer questions of current EC members. For filling vacancies on the County Executive Committee, a majority of the full committee membership participating, excluding vacancies, shall constitute a quorum. The appointee must be approved by a simple majority of the EC at the called meeting. Completed, signed ballots may be returned in person or by mail, including electronic mail, to the Executive Committee Secretary in care of the County PO Box –

Republican Party of Navarro County  
P.O. Box 1272  
Corsicana, Texas 75151

Or delivered in person at the Executive Committee meeting at which selection is to be made, or by e-mail. Mail-in ballots, received before the time of the respective Executive Committee meeting, shall be valid.

**ARTICLE IV:  
DUTIES OF THE OFFICERS AND EXECUTIVE COMMITTEEMAN**

**Section 1:** The County Chairman shall be elected in accordance with the provisions of the Election Code of the State of Texas, shall be the Chairman of the Executive Committee and shall be the Chief Executive Officer of the Republican Party of Navarro County. The County Chairman shall perform duties required by statute, these By-Laws, and the Rules of the Republican Party of Texas. The County Chairman shall preside at all meetings of the Executive Committee, coordinate the political activities of the Republican Party in Navarro County including appointing all committee chairmen.

The County Chairman shall be a member of all committees, shall represent the Executive Committee in its official capacity, shall employ such persons and make such appointments as deemed appropriate, and shall have such usual powers of supervision and management as may pertain to the office of the County Chairman.

**Section 2:** The County Chairman may appoint one or more Vice Chairmen who shall serve until their successors are appointed and shall perform such duties as may be directed by the County Chairman.

In the Event of the County Chairman's absence, resignation, disqualification, or death, the first Vice Chairman so appointed shall perform duties of the County Chairman until the Chairman resumes his/her duties or until the election of a new County Chairman. In the event of the absence, resignation, disqualification, or death of both the County Chairman and this officer, the interim duties of office will devolve upon the Vice Chairmen in the order of their appointment.

**Section 3:** The Secretary shall be elected by the Executive Committee as provided in the Texas Election Code, and shall keep minutes and attendance records for all meetings of the Executive Committee, which minutes shall be retained at the County Headquarters office. The Secretary shall be elected at the first statutory meeting of each newly elected Executive Committee and shall serve for the same term as the Executive Committee. In the event of a vacancy in the office of County Chairman, the Secretary shall call a meeting of the Executive Committee for the purpose of electing a new County Chairman, as provided for in Section 171.025 of the Texas Election Code. The Secretary is authorized to receive applications for a place on the Primary Ballot, as provided for in Section 172.022(a) (2) of the Texas Election Code.

**Section 4:** The Executive Committeeman shall be responsible for the carrying out of the directions and resolutions of the Executive Committee, county conventions, and precinct committees, if there be such, in accordance with these by-laws. The Executive Committeeman shall assist in all Republican Party campaigns and shall have general responsibility for all Republican Party activities, functions and campaigns within their respective precincts.

**Section 5:** The Elections Administrator shall assist the Chairman in holding the Primary Elections and co-ordinate with the Navarro County Elections Administrator in securing Judges and Clerks, Precinct Polling Places and conducting the Primary Elections. The Elections Administrator shall work with the Texas Secretary of State in filing all required documents and budget paper work. The Elections Administrator shall also be responsible for paying all bills, paying Primary Elections Judges and Clerks as contracted through the Elections Office, and maintaining the Primary Elections Bank Account.

## **ARTICLE V - ENDORSEMENTS**

### **Section 1. Candidate Endorsements**

The officers of this organization shall not publicly endorse any candidate for public office in contested Republican primaries, runoff elections, and special elections and/or non-partisan elections when more than one Republican is in the race.

### **Section 2. Candidate Endorsement Exemption**

This article pertains only to contests between Republican candidates for public office. Members of this organization who are candidates, or whose husband or wife or a member of his/her family are candidates, shall be exempt from this rule but may not endorse in the name of the organization.

### **Section 3. Open Forums**

This organization may hold open forums when there are contested Republican races in Navarro County. These shall be held by the Republican Party of Navarro County only at the Republican Party of Navarro County Headquarters, or held by affiliate organizations if approved by the majority of the EC and given at least 14 days' notice by the affiliate organization. The Secretary may poll the EC via mail, including electronic mail, or in person.

## **ARTICLE VI MEETINGS**

**Section 1:** The Executive Committee shall meet at least once a quarter.

**Section 2:** In each even-numbered year, one of the regular meetings shall be an organizational meeting to be held within forty five (45) days of the date the Executive Committee takes office.

**Section 3:** Special meetings may be called by the County Chairman as needed. Special meetings may also be called upon by a petition of 25 percent of the members of the Executive Committee to the County Chairman or the Acting County Chairman, and held no earlier than five days after presentation of the petition to the Secretary and/or County Chairman.

**Section 4:** No less than fourteen (14) days' notice shall be required for all regular meetings, except in the event of a stated emergency, in which case two days' notice shall be required. (All designation of times shall be considered as the postmark date of U.S. mail and/or electronic mail). All meeting notices must be in writing and include the date, time, and location of the meeting. A notice must include a statement of any business requiring a vote of the Executive Committee to be conducted at the meeting. Official action may be taken only on items listed on the notice unless unanimous consent is received from Executive Committee members present at the meeting to waive such requirement.

**Section 5:** In the event a meeting is called, and the Chairman and Vice Chairman fail to attend, the Secretary shall call the meeting to order and preside while the members (a quorum being present) elect a temporary chairman to preside at that particular meeting. If the Chairman and Vice Chairman and Secretary fail to attend, any Executive Committeeman may call the meeting to order at the appointed hour and preside while the members (a quorum being present) elect a temporary chairman to preside at that particular meeting. The temporary chairman shall have the same authority of presiding office as the regular chairman has at any meeting.

**Section 6:** A quorum for the conduct of business shall be fifty percent (50%) of the total members, excluding vacant positions, of the Executive Committee, except as noted in Article III Sections 6 and 7, where a majority of the total members is required. A quorum for statutory meetings, only the business required by the Election Code shall be transacted.

**Section 7:** At all meetings of the Executive Committee, all elected officials of the Republican Party of Texas, incumbent, statewide, District and County Republican office-holders, the County Vice Chairmen, Legal Counsel and Secretary, together with such other persons as may be designated by the County Chairman, shall have the privileges of the floor, but without voting rights.



## **ARTICLE VII**

### **APPOINTIVE OFFICERS**

**Section 1:** The appointive officers shall be the Vice Chairmen, Treasurer, Legal Counsel, Parliamentarian, Chaplain, Elections Administrator and Sergeant-at-Arms.

**Section 2:** The County Chairman shall appoint the Vice Chairmen, Treasurer, Legal Counsel, Parliamentarian, Chaplain, Elections Administrator, and Sergeant-at-Arms subject to ratification by the Executive Committee by a majority vote of the executive committee (a quorum being present). Approval of appointees can be sent in by email to County Chair or mail in ballot to Party PO Box (See Article III for address) in the event that an executive member cannot be present at the meeting. Each of these officers may be removed from office by the County Chairman subject to the reinstatement by the Executive Committee by a majority vote of the executive committee (a quorum being present). The vote to reinstate an officer can be sent in by email to County Chair or mail in ballot to Party PO Box (See Article III for address) in the event that an executive member cannot be present at the meeting

**Section 3:** The terms of office of the appointive officers shall be concurrent with that of the Executive Committee, except in the event of a vacancy in the office of County Chairman, the appointive officers shall serve only until the election of a new County Chairman.

**Section 4:** The County Vice Chairman shall be the assistant executive officers of the Republican Party of Navarro County. They shall aid and assist the County Chairman in all of said duties.

**Section 5:** The Legal Counsel shall be the chief legal advisor of the Executive Committee and the Republican Party of Navarro County, and all other Committees and officers on legal matters pertaining to said committees and officers and the Republican Party of Navarro County. They may also attend all meetings of the Executive Committee.

**Section 6:** The Treasurer shall be the custodian of all funds of the Executive Committee and the Republican Party of Navarro County, and shall disburse the same in accordance with the budgets established by the County Chairman. The Treasurer shall be responsible for complying with any applicable state and federal statutes with regard to reporting contributions and expenditures. The Treasurer shall keep a strict account of all receipts and disbursements, with the dates thereof, from who received and to whom disbursed, and the purpose thereof and shall make a copy of said report available to the Executive Committee quarterly.

**Section 7:** The County Chairman may appoint assistants to the Appointive Officers as needed, who shall be subject to the same ratification and removal procedures as the Appointive Officers as outlined in Section 2 of this Article.

## **ARTICLE VIII SUCCESSION**

In the event of a vacancy in the office of County Chairman, the elected Secretary of the Executive Committee must call a meeting of the Executive Committee, for the purpose of electing a new County Chairman, without a timeline. If a written request is made by the Committee, then the Secretary must call a meeting within 20 days of the request per Texas Election Code Section 171.025(a). A vacancy may not be filled before the beginning of a new term, per Texas Election Code Section 171.024(d).

## **ARTICLE IX STANDING COMMITTEES**

The County Chairman may appoint such standing committees as he/she deems necessary to assist him/her in carrying out duties to promote the Republican Party of Navarro County.

## **ARTICLE - X SPECIAL COMMITTEES**

The County Chairman may appoint such Ad Hoc Committees, as he/she deems necessary to assist him/her in carrying out duties not specifically assigned to a Standing Committee.

## **ARTICLE XI ADVISORY COMMITTEES**

There shall be an Advisory Council for the Republican Party of Navarro County, composed of the members of the Republican Party designated by the County Chairman who, because of their years of service and loyalty to the Party, are deemed entitled to a position of trust and confidence in the Party. The function of the Advisory Committee will be to render advice and assistance on all matters pertaining to the Republican Party of Navarro County.

## **ARTICLE XII PARLIAMENTARY AUTHORITY**

The rules contained in the Robert's Rules of Order Newly Revised, as specified by the State, shall guide the Executive Committee and Officers in all cases in which they are applicable and in which they are not inconsistent with these By-Laws.

## **ARTICLE XIII AMENDMENTS**

These By-Laws may be amended by a two-thirds (2/3) vote of the members of the Executive Committee at a meeting of the Executive Committee (a quorum being present) by giving notice at the previous regular meeting, and by mailing written notice to each

Executive Committeeman at least seven (7) days in advance of a regular or special meeting called for that purpose.

#### **ARTICLE XIV INITIATION**

The Executive Committee shall, within 90 days of the adoption of these By-Laws, establish a schedule for implementation of the various elective and appointive offices specified herein other than the County Chairman and the Executive Committeeman.

These Bylaws were adopted on June 30<sup>th</sup>, 2018 by the Executive Committee of the Republican Party of Navarro County.



Eric R. Meyers, Chairman  
Republican Party of Navarro County

